

# SKILLED NURSING FACILITY (SNF) CHECKLIST\*

Name of Skilled Nursing Facility: \_\_\_\_\_

Date of Visit: \_\_\_\_\_

	YES	NO	Comments
<b>Basic Information</b>			
The SNF is Medicare-certified.			
The SNF is Medicaid-certified.			
The SNF provides the skilled care you need, and a bed is available.			
The SNF has special services if needed in a separate unit (e.g. dementia, ventilator, or rehabilitation), and a bed is available.			
The SNF is located close enough for friends and family to visit.			
<b>Resident Appearance</b>			
Residents are clean, appropriately dressed for the season or time of day, and well groomed.			
<b>Living Spaces</b>			
The SNF is free from overwhelming unpleasant odors.			
The SNF appears clean and well kept.			
The temperature in the SNF is comfortable for residents.			
The SNF has good lighting.			
Noise levels in the dining room and other common areas are comfortable.			
Smoking is not allowed or may be restricted to certain areas of the SNF.			
Furnishings are sturdy, yet comfortable and attractive.			
<b>Staff</b>			
The relationship between the staff and the residents appears to be warm, polite, and respectful.			
All staff wear name tags.			
Staff knock on the door before entering a resident's room and refer to residents by name.			
The SNF offers a training and continuing education program for all staff.			
The SNF does background checks on all staff.			
The guide on your tour knows the residents by name and is recognized by them.			
There is a full-time Registered Nurse (RN) in the SNF at all times other than the Administrator or Director of Nursing.			
The same team of nurses and Certified Nursing Assistants (CNAs) work with the same resident 4 to 5 days per week.			
CNAs work with a reasonable number of residents.			
CNAs are involved in care planning meetings.			
There is a licensed doctor on staff. Is he or she there daily? Can he or she be reached at all times? There is a full-time social worker on staff.			
The SNF's management team has worked together for at least one year.			

<b>Resident's Rooms</b>			
Residents may have personal belongings and/or furniture in their rooms.			
Each resident has storage space (closest and drawers) in his or her room.			
Each resident has a window in his or her bedroom.			
Residents have access to a personal telephone and television.			
Residents have a choice of roommates.			
Water pitchers can be reached by resident.			
There are policies and procedures to protect residents' possessions.			
<b>Hallways, Stairs, Lounges and Bathrooms</b>			
Exits are clearly marked.			
There are quiet areas where residents can visit with friends and family.			
The SNF has smoke detectors and sprinklers.			
All common areas, resident rooms, and doorways are designed for wheelchair use.			
There are handrails in the hallways and grab bars in the bathrooms.			
<b>Menus and Food</b>			
Residents have a choice of food items at each meal (Ask if your favorite foods are served).			
Nutritious snacks are available upon request.			
Staff help residents eat and drink at mealtimes if help is needed.			
<b>Activities</b>			
Residents, including those who are unable to leave their rooms, may choose to take part in a variety of activities.			
The SNF has outdoor areas for resident use and staff help residents go outside.			
The SNF has an active volunteer program.			
<b>Safety and Care</b>			
The SNF has an emergency evacuation plan and holds regular fire drills.			
Residents get preventive care, like a yearly flu shot, to help keep them healthy.			
Residents may still see their personal doctors.			
The SNF has an arrangement with a nearby hospital for emergencies.			
Care plan meetings are held at times that are convenient for residents and family members to attend whenever possible.			
The SNF has corrected all deficiencies (failure to meet one or more Federal or State requirements) on its last state inspection report.			

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